

ANNUAL QUALITY ASSURANCE REPORT 2017-18

**Submitted to
National Assessment and Accreditation Council
Bangalore.**

**SKR GOVERNMENT DEGREE COLLEGE
(Accredited with B)
Tilak Nagar, Gudur -524102
SPSR Nellore Dist. AP
www.skrgcdgudur.com
gudur.jkc@gmail.com**

The Annual Quality Assurance Report (AQAR) of the IQAC**Part – A****1. Details of the Institution**

1.1 Name of the Institution

SKR Govt. Degree College

1.2 Address Line 1

Tilak Nagar

Address Line 2

Divipalem Panchayat

City/Town

Gudur

State

Andhra Pradesh

Pin Code

524102

Institution e-mail address

gudur.jkc@gmail.com

Contact Nos.

(0) 08624-251609

IQAC - 08624-221609

Name of the Head of the Institution:

Dr. D. Sreenivavasa Murthy

Tel. No. with STD Code:

08624-251609

Mobile:

9492331059

Name of the IQAC Co-ordinator:

Dr. Md. Maqsood Ahmed

Mobile:

9849530338

AQAR-2017-18

iqac.skr@gmail.com

IQAC e-mail address:

APCOGN 13192

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

9th Dec, 2014

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.skrgcdgudur.com

Web-link of the AQAR:

http://www.skrgcdgudur.com/AQAR2017-18.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.80	2007	2007-12
2	2 nd Cycle	B	2.08	2014	2014-19
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

03/08//2007

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR -2008-09 04.05.2009
- ii. AQAR- 2009-10 25.07.2010
- iii. AQAR -2010-11 11.07.2011
- iv. AQAR - 2011-12 17.09.2012
- v. AQAR - 2012-13 30.09.2013
- vi. AQAR -2013-14 31.10.2014
- vii. AQAR -2014-15 13.07.2015
- viii. AQAR -2015-16 02.09.2016
- ix. AQAR -2016-17 08.08.2018
- x. AQAR -2017-18 12.10.2018

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

No

Constituent College

Yes

No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

VIKRAMA SIMHAPURI UNIVERSITY,
SPSR NELLORE , ANDHRA PRADESH

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>		
2.3 No. of students	<input type="text" value="2"/>		
2.4 No. of Management representatives	<input type="text" value="1 CCE Nominee"/>		
2.5 No. of Alumni	<input type="text" value="2"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>		
2.8 No. of other External Experts	<input type="text" value="2"/>		
2.9 Total No. of members	<input type="text" value="17"/>		
2.10 No. of IQAC meetings held :	05		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="2"/>	Faculty <input type="text" value="1"/>
	Non-Teaching Staff	<input type="text" value="2"/>	Students <input type="text" value=""/>
	Alumni	<input type="text" value=""/>	Others <input type="text" value=""/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>		

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="--"/>	International	<input type="text" value="--"/>	National	<input type="text" value="--"/>	State	<input type="text" value="---"/>	Institution Level	<input type="text" value="1"/>
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(ii) Themes

District Level Seminar on " Importance of Political Reforms in India " on 31.01.2018.

2.14 Significant Activities and contributions made by IQAC

- Retrieval of information about conferences/Symposia & Workshops is done and circulated to the faculty regularly
- Author guidelines / Journal formats are made available
- Funding Agencies information is made available to the Faculty
- Faculty are encouraged to apply for Research Projects and Seminars
- Organizing District Level Seminar on **Importance of Political Reforms in India**
- Encouraged the faculty members to participate in UGC sponsored Refresher , Orientation courses and short term Workshops organised by Academic staff college
- Inviting various employers to conduct recruitment drives through placement cell
- Imparting training to make students learn employability skills through JKC
- Encouraged and coordinated with eligible faculty members for applying CAS

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

S. No.	Activity	Time/Month	No. of Programmes Planned	Achievements
1	Annual academic curricular plan a) Additional inputs b) Value additions c) Synopsis of lessons	June	01 25-50 02 05 Per paper	All faculty prepared annual curricular plans inclusive of additional inputs / Value Additions Synopsis provided
2	Review of results	June	01 per class II & III Year	University exam results reviewed and analysed
3	Review Meetings	Academic year	06-10	Review meetings conducted as per schedule by respective departments
4	Bridge Course	June & July	II & III Years-4days I Year -1Week	Conducted by respective departments
5	OHP/Audio Visual lessons	Academic year	05-10	Faculty prepared OHP presentations
6	Group Discussion	July to December	06 per paper	4 to 6 Group Discussions per paper are arranged by respective departments
7	Question Answer session	Monthly	06 per paper	Conducted by respective departments
8	Student seminars	July to December	04 per paper	4 to 6 conducted by respective departments
9	Guest lectures	September to December	02 per department	2 to 4 Guest lectures are arranged by respective departments
10	Extension Lectures/ Inter disciplinary lectures	August to March	02 per Lecturer	2 to 3 extension lectures were given by respective departments
11	MANA TV Lessons	As per schedule	As per schedule	Telecast as per schedule
12	Assignments	Monthly 1 per paper	24	4 to 6 assignments given for each paper by respective departments
13	Quiz programs	At the end of important topic	04	Organised by Library Science department each month. Subject wise Quiz programmes were organised by respective departments
14	Tests/evaluation programs	Monthly	1hour per class	Internal exams as per schedule
15	Question Paper Discussions	January	04to 06	Taken up by respective faculty
16	Research/Mini Study projects	August to December	03	2 to 4 students study projects were taken up by respective departments
17	Study material	For important topics	12	Study material provided
18	Consultancy	Monthly 1	01 Per class	---
19	Field Trips	October to November	01 per class	One field trip was arranged to Nelcast industries , Gudur for all the students
20	Awareness programs by NCC/NSS	Academic Year	04	AIDS awareness programme , awareness on voting /Right to vote, rural NSS camp and rallies were organised
21	Rallies by NSS/NCC/Consumer Club/Eco Club	Academic Year	05	Organised
22	Fine Arts Programmes	Academic Year	04	Conducted on the eve of Independence Day, Republic Day , Annual day
23	Games/Sports: Meets/Tournaments/ Intercollegiate Competitions	Academic Year	06	Conducted as per schedule
24	Workshops /seminars/lectures on soft –skills	September	02	1 Workshop was organised on Computer training for administrative staff
25	Training for competitive examinations	January	04 hours per class	Taken up by respective departments
26	Coaching for students who opt for higher studies	April (after examinations)	01 week	Taken up by respective departments
27	JKC Training	As per schedule	01 or 02	Organised as per CCE schedule
28	STP Training	As per schedule	01 or 02	Organised
29	Faculty forum			2 sessions organized

*Academic calendar of the year is enclosed as **Annexure-I**

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

Activities of IQAC were discussed and resolved to conduct more number of workshops on different aspects of quality improvement and sustenance

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	---	---	---	---
UG	05 [BA (HEP), B. Com(CA), B.Sc (MPC), B.SC (MPCs) B.Sc (MZC)]	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	5	---	---	---

Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓ 06 (1 st , 2 nd and 3 rd year CBCS)
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Syllabus was modified by the University as per CBCS pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	09	7	2	--	---

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	17	--	--	--	--	--	--	0	17

2.4 No. of Guest and Visiting faculty and Temporary faculty 04(Contract) 03(Guest)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	5	---
Presented papers	2	5	8
Resource Persons	0	0	0

(Details enclosed as **Annexure – III**)

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage : 2017-18

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	6	---	6	---	---	100%
B.Com(CA)	18	---	2	8	1	61%
B.Sc(MZC)	3	---	1	2	---	100%
B.Sc (MPC)	2	---	1	1	---	100%
B.Sc (MPCS)	4	---	3	---	---	75%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Downloading Videos, PPTs, etc. forwarded to departments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Sri. E. Kiran Kumar, Lecturer in Library Science participated in Refresher course in Research methodology in Social Sciences at SVU, Tirupati on 04-09-17 to 23-09-17
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	Dr. Y. Dayakar, Reader in Zoology organized an Orientation programme at VSU, Nellore on Recent advances and Practical Application at Applied Biological Sciences from 04-08-17 to 11-08-17
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---

<p>Summer / Winter schools, Seminars/ Workshops, etc.</p>	<ol style="list-style-type: none"> 1. Sri. N. Nagaraj, Lecturer in Physics participated in DRC seminar on “Recent Trends in Laser Technology” at GDC, Venkatagiri on 27-10-17 2. Sri. E. Kiran Kumar, Lecturer in Library Science, attended DRC seminar on Importance of Political reforms in India at SKRGDC, Gudur on 31-01-18 3. Sri. M.V. Rama Mohan Rao, Lecturer in Economics, attended Challanges opportunities of Indian Tourism at GDC, Srisailam project on 21st, 22nd Sep 2017 4. Sri. M.V. Rama Mohan Rao, Lecturer in Economics, attended Antharjalamlu Telugu saahithi sourabham - Antharjalamlu saahithi visthruthi. at DKW ,Nellore on 21st to 23rd July 2017 5. Sri. M.V. Rama Mohan Rao, Lecturer in Economics, attended DRC Seminar on Importance of political reforms in India at SKR GDC ,Gudur on 31/01/2018 6. Sri. M.V. Rama Mohan Rao, Lecturer in Economics, attended Seminar on Special Economic Zones at GDC Sullurpet on 29& 30th /11/2017 7. Sri. M.V. Rama Mohan Rao, Lecturer in Economics, attended Seminar on opportunities a challenges in A.P After state bifurcations. Its impact in the Economy at KRK GDC, Addanki on 8 & 9th /3/2018 8. Sri. M.V. Rama Mohan Rao, Lecturer in Economics, attended Seminar on Special economic Zones-A boon or Bane to Indian Economy at GDC Sullurpet on 29& 30th /11/2017 9. Sri.N. Nagaraj, Lecturer in Physics, Special economic Zones-A boon or Bane to Indian Economy at GDC, Sullurpet on 29-11-17 & 30-11-17 10. Sri.N. Nagaraj, Lecturer in Physics attended DRC seminar on Importance of Political reforms in India at SKRGDC, Gudur on 31-01-18 11. Dr. Y. Dayakar, Reader in Zoology, Participated in Recent Advances in comparative Endocrinology at Madras Christian College, Tanbaram, Chennai on 29-11-17 to 01-12-17
Others(Seminars, etc)	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	15	1	---
Technical Staff	00	Nil	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Funding agencies information provided
Faculty are provided with N-List User Id's
Membership details of professional bodies provided
Journal Formats provided

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	N-List	---
Conference proceedings	---	2 No.s ➤ Sri. M.V. Rama Mohan Rao, Lecturer in Economics, attended Seminar on Innovations, entrepreneurship- A pathway for sustainable development of India, Sub theme- National skill development corporation in enhancing the skilled work force at MVS Govt. Arts & Science college(A), Mahabubnagar on 4 th ,5 th Jan 2018 ➤ Dr. Y. Dayakar, Reader in Zoology , International Journal of Fisheries & Aquatic Studies with E ISSN No:2347-5129 P ISSN No:2394-0506	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. ii) Chapters in Edited Books iii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme INSPIRE CE Any Other (specify) 3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	01(Faculty forum)
Sponsoring agencies	---	---	UGC	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

1. Dr. Y. Dayakar, Reader in Zoology participated in Inspire Manak Science Exhibition at Ongole in February 8th, 9th and 10th, 2018 as guide in Jury Panel
2. Dr. Md. Maqsood Ahmed recorded online class for MANA T.V at SAPNET, Hyderabad on 29-05-17 and 06-09-17.
3. Dr. Md. Maqsood Ahmed attended BOS meeting at GDC(Women-A), Guntur on 03-04-18 and DKW College, Nellore on 06-04-18

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="2"/>
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="2"/>
		Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Nil

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	80 Acres	---	---	---
Class rooms	14	---	---	---
Laboratories	10	---	---	---
Seminar Halls	01	---	---	---
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	04	RUSA	60 Lakhs
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
New Hostel building for Boys	Nil	01	RUSA	70 lakhs

4.2 Computerization of administration and library

Internet facility provided, Digitalization of documentation is in progress Computers with Internet facility to the faculty and the students is provided at Library

4.3 Library services:

	Existing		Newly added (2017-18)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	29285		250	78000/-	29535	
Reference Books	3220		50		3270	
e-Books						
Journals	31			---	31	
e-Journals	---	---	N-LIST	No renewal	---	
Digital Database	---	---		---	---	
CD & Video	60		25		85	
Others (specify)maps	30 maps				30	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	1	1 (NRC)	---	---	1	14	JKC-12 e-class-2 English-10 STP-1 Library-5 IQAC-1
Added (2015-16)	1						Principal-1	
Total	49							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

- Networking improved, more departments provided with internet connectivity
- Wi-Fi is provided, covers half of the college

4.6 Amount spent on maintenance in lakhs :

i) ICT	0
ii) Campus Infrastructure and facilities	0
iii) Equipments	Nil
iv) Others	---
Total :	---

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC is striving hard to retrieve relevant information and forward the same to Student Support Services like Placement Cell, JKC etc.

5.2 Efforts made by the institution for tracking the progression

Contact details like mail IDs, phone and mobile number, and addresses of outgoing students are procured by respective departments and they are contacted now and then about progression in professional and academic life.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
121	--	--	--

(b) No. of students outside the state

—

(c) No. of international students

—

	No	%		No	%
Men	110	91	Women	11	9

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
8	40	7	39	0	94	01	64	15	41	0	121

Demand ratio 1:1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Respective departments conduct coaching for competitive exams as one week / ten day programmes.
General Quiz program is being organized every month by Department of Library Sciences

No. of students beneficiaries

121

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Totally, 2 programmes were conducted from 2017 onwards which includes :

1. Off Campus Job Drive by TVS Services & ICICI Bank
2. District Level Seminar on “ Importance of Political Reforms in India” on 31.01.2018

No. of students benefitted

150

5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	18	9	7

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	37	58,472
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

01—Swachabharat at Palicherla

5.13 Major grievances of students (if any) redressed:

Date	Grievance	Whether redressed /not
12.07.2017	Request for cleaning of the rooms and request for the drinking water facility	Redressed
17.08.2017	Request to provide fans in the hostel	Redressed
03.10.2017	Request for repair of hand boring at hostel	Redressed
04.01.2018	Request for providing lighting facilities in the corridor for study hour by the students	Redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- VISION
To produce qualified graduates to meet the quality manpower requirements of industry and academia for sustainable development
- MISSION
To be a role model for institutions by creating, disseminating, developing, managing and transferring complex ideas and also to contribute knowledgeable graduates to the society

6.2 Does the Institution has a Management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- CBCS is introduced from academic year 2014-15

6.3.2 Teaching and Learning

- Students are sensitized about MOOCS programmes
- Study projects are being taken up by respective departments
- ICT aided teaching

6.3.3 Examination and Evaluation

- Andhra Pradesh State Council of Higher Education designs the curricula at UG level under Common core syllabus for all universities in the state.
- Syllabus was revised for first year , second year and final year students as per CBCS design
- Students are evaluated by university by conducting semester exams
- Students are evaluated by the faculty members, 25 percent marks per semester are awarded by conducting internal exams, assignments, group discussions and based on attendance
- Students are awarded credits and CGPA as per the performance

6.3.4 Research and Development

Under the guidance of Dr. Y. DAYAKAR, Associate Professor in Zoology, 3 Ph.D., and 3 M.Phil., degrees were awarded by S.V. University, Tirupati. One Ph.D., thesis submitted in September,2018 and two scholars are doing research.

- Funding Agencies Information provided to the faculty
(Details of Publications, Paper presentations, Conferences attended by faculty, Orientation/Refresher courses attended etc. , are provided in Annexure-ii)

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library digitalization and renovation, ICT based physical infrastructure is added to the existing facility through funds received under RUSA scheme. A Virtual Class and three Digital classes will be added. Biometric attendance is implemented for the staff and students. A 10KVA solar photo voltaic equipment is installed in the campus as a green energy initiative. A new Hostel facility will be provided for the students and existing infrastructure facility will be upgraded /renovated through RUSA.

6.3.6 Human Resource Management

In Higher Education Institution, the Principal is the Manager of Human resources available. In this colleges Faculty and students are the human resources. Faculty prepare the students to complete their studies and progress into higher education or Jobs.

Time Schedule is One academic year	<ul style="list-style-type: none"> The institute follows the Almanac provided by the University Students are managed by giving an annual time table to run the classes according to a time frame. Faculty submits Annual Academic plan to complete the syllabus and to prepare the students to take University exams. The student Support Services like NSS, UGC . Eco-club, Blood donation Camp, AIDS awareness Programme will serve the community. After completion of the Degree these students become successful human resources to take part in the development of the country at large.
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6.3.7 Faculty and Staff recruitment

1. Recruitment of faculty is done by Commissioner of Collegiate Education through A.P. College Service Commission.
2. Non-teaching staff are recruited by Regional Joint Director of Higher Education, Guntur.

6.3.8 Industry Interaction / Collaboration

Departments of Zoology, Microbiology and Chemistry, Economics, Mathematics have established MOUs

6.3.9 Admission of Students

Admissions of students into the Institution are made on the basis of Merit and SC, ST, BC and women reservations.

6.4 Welfare schemes for

Teaching	Medical reimbursement/health cards by State Government.
Non teaching	Medical reimbursement/health cards & festival advance by State Government.
Students	Scholarships, Proficiency prizes, Endowment prizes, State level awards

6.5 Total corpus fund generated NA

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Academic Audit team from Commissioner of Collegiate Education, Andhra Pradesh	yes	IQAC
Administrative	No	No	yes	Academic & Special fee committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online system is introduced for submitting of examination application and payment of fees and online marks submission.
- Hall tickets are downloaded online from the university website.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Commissioner of Collegiate Education chooses certain affiliated Colleges in each District based upon the merits and advises to apply for autonomous state. So far our college has not been instructed by Commissioner of Collegiate Education, AP to apply for autonomy.

6.11 Activities and support from the Alumni Association

- Alumni Association our college is a registered organization
- Alumni also actively participate in the development activities of the institution.
- Conducted regular meetings with the students and the alumni.
- Feed back is obtained when they visit the institution and in the alumni association meeting
- During this academic year, alumni association met twice.
- It is providing financial assistance to the students at the time of joining by paying all the required fee so that the poor and needy students are encouraged to join the institution.
- It also supports financially for the cause of hostel.
Alumni is campaigning for admissions during the vacations

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher Association meetings are held in January and the Welfare Measures and facilities available to the students are discussed.
- Parents supported well in all the development activities.
- The feedback is also taken from the parents
- As many of the parents earn on daily wages, they do not incline to come over to the college.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- A plantations is carried out in the campus under Vanam Manam programme
- The Eco Club, NSS wings contributed to maintain Environmental balance in the campus
- NSS wing insisted on use of paper cups and Bags in the college premises by avoiding plastic cups and bags.
- An awareness and plantation programme was organized as an extension programme at Palicherla and Kondagunta , a nearby villages
- Open Defection Free (ODF) campaign was carried by college faculty and students at near by adopted villages.
- LED Bulbs usage survey was carried out at Sydapuram village as per instructions of the District Magistrate,SPSR Nellore
- 10KVA solar energy Harnessing equipment at the cost of 10 lakhs was installed in the campus by utilising RUSA funds
- It is decided to install LED bulbs and equipments where ever possible during the renovation carried out under RUSA programme

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Continued the endowment prizes.

Alumni of the college is in forefront in supporting financially to the first year degree students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Decided to institute the endowment prizes for the students who got top marks.
2. All the departments organized guest lectures.
3. One Workshop was organised on Student Counselling System

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

➤ Financial Support by Alumni Association

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Open Defection Free (ODF) campaign was carried by college faculty and students at near by adopted villages.
- LED Bulbs usage survey was carried out at Sydapuram village as per instructions of the District Magistrate,SPSR Nellore
- 10KVA solar energy Harnessing equipment at the cost of 10 lakhs was installed in the campus by utilising RUSA funds

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis

Strengths:

- Huge campus and established labs and Library
- Qualified and experienced faculty
- Innovative teaching and learning practices
- Ample space for establishing new satellite institutions.
- Funded by RUSA
- JKC providing students counselling for competitive exams
- Imparting training to students state sponsored program conducted by TISS , Mumbai

Weaknesses:

- Remote location
- Poor student strength
- Insufficient public transport facilities

Opportunities:

- New restructured courses can be introduced
- PG courses can be introduced
- Add –on courses need to be attached to departments


Challenges:

- Competition from private colleges in procuring admissions
- Declining student strength

8. Plans of institution for next year

- Hostel building facility will be provided to students
- To provide virtual class will be rennovated
- To install digital class room will be rennovated and installed
- To make the whole campus Wi-Fi enable
- The existing administrative office will be rennovated
- To provide new or rennovated ladies waiting hall along with attached toilets to the female students
- Encourage students and faculty to join into MOOCS courses
- To make faculty and students attendance mandatory through Aadhar enabled Bio-metrics
- To encourage faculty to organise national seminars
- To see that prospective departments apply for major and minor research projects
- To establish linkages and collaborations with the industries nearby
- To see that students acquire necessary skills to be employed
- To see that college take up academic programs which give more scope for social inclusion
- To implement student support services for skill development more effectively
- To send necessary proposals for new subject combinations
- To send proposals for UGC Add-on courses
- To organize more inter and intra institutional workshops, seminars on quality related themes
- To establish linkages with academic and research bodies by the departments
- To digitalize existing library facilities
- To guide students to take up more number of student study projects
- To strengthen Grievance & Redressel cell to redress the problems of the students
- Students will be trained under Andhra Pradesh State Skill Development Corporation (APSSDC) Programme for enhancing employability by providing hands on training on Computer Applications and providing training for Communication Skills and Analytical Skills
- To encourage faculty members to publish papers in National and International Journals and also to attend the workshop and seminars.
- To prepare the Annual Quality Assurance Report (AQAR) in time so as to submit the same to NAAC.


Signature of the Co-ordinator, IQAC
CO-ORDINATOR, IQAC
S.K.R. GOVT. DEGREE COLLEGE
GUDUR, SPSR Nellore Dt.,
G24 102.


Signature of the Chairperson, IQAC
PRINCIPAL (FAC)
S.K.R. Government Degree College

PART - B
ANNEXURE- 1
1.15 Academic Calendar 2017 – 18



VIKRAMA SIMHAPURI UNIVERSITY
NELLORE – 524 003.

ACADEMIC SCHEDULE (ALMANAC) FOR THE YEAR 2017-18
(For B.A./B.Sc./B.Com Degree (CBCS) Course and Oriental Courses)

S.No	Particulars of Commencement of the Classes for Under Graduate (U.G) Courses	I, II & III Years
1	Re-opening of the College after Summer Vacation and Commencement of Class work for III & V semesters	19.06.2017 (Monday)
2	Commencement of classes for I Semester	03.07.2017 (Friday)
3	Last date for admission into I Semester Courses without LATE FEE	16.08.2017 (Wednesday)
4	Last date for admission into I Semester courses with LATE FEE	31.08.2017 (Thursday)
5	Submission of Return of Matriculates relating 2017-18	03.10.2017 (Tuesday)
6	Internals - I	16.08.2017 to 19.08.2017
7	Internals - II	16.10.2017 to 18.10.2017
8	Dasara Holidays	24.09.2017 to 02.10.2017
9	Commencement of Theory Examinations for I, III & V Semesters	25.10.2017 (Wednesday)
10	Commencement of Class works for II, IV & VI Semesters	20.11.2017 (Monday)
11	Sankranthi Holidays	13.01.2018 to 21.01.2018
12	Internals - I	04.01.2018 to 06.01.2018
13	Internals - II	07.03.2018 to 09.03.2018
14	Commencement of University Practical Examinations	12.03.2018 (Monday)
15	Last day of Instructions	24.03.2018 (Saturday)
16	Commencement of Theory Examinations for II, IV & VI Semesters	28.03.2018 (Wednesday)
17	Last working day of the Academic Year 2017-18	19.04.2018 (Wednesday)
18	Re-opening of Colleges after Summer Vacation for the next Academic Year i.e. 2018-19	18.06.2018 (Monday)

ANNEXURE-II
6.3.4 Research and Development
National Conferences/Seminars Participated (2017-18)

S. No	Name of the Faculty	Name the Seminar / Conference/ Workshop.	Organized by	Date
	Dr. Y. Dayakar, Reader in Zoology	State level Science / Maths Environment abilities for children	Nellore	03-01-18 to 05-01-18
	Sri. E. Kiran Kumar, Lecturer in Library Science	National conference on "Role of Librarians in making Digital India"		
	Sri. E. Kiran Kumar, Lecturer in Library Science	National workshop on Utilization of E-resources and networking of libraries	DRW, Gudur	30-10-17 to 04-11-17

PAPERS PRESENTED

S. No	Name of the Faculty	Title of the Paper	Name the Seminar / Conference/ Workshop.	Organized by	Date
1	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Special economic Zones-A bim or Bane to Indian Economy		GDC, Sullurpet	29-11-17 & 30-11-17
2	All staff members	Importance of Political reforms in India	DRC	DRC & Department of Political Science , SKRGDC, Gudur	31-01-18
3	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Challenges opportunities of Indian Tourism		GDC, Srisailam project.	21 st , 22 nd Sep 2017
4	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Panel discussion on Goods service Tax.		GDC, Naidupet	21 st Sep 2017
5	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Antharjalamlo Telugu saahithi sourabham. Antharjalamlo saahithi vistruthi.		DKW College ,Nellore	21 st July 2017 ,
6	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Importance of political reforms in India		SKR GDC ,Gudur	31/01/2018
7	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Special Economic Zones		GDC Sullurpet	29& 30 th Nov, 2017
8	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	8 & 9 th /3/2018 opportunities a challenges in A.P After state bifurcations- Its impact in the Economy		KRK GDC, Addanki	08/03/2018
9	Dr. Y. Dayakar, Reader in Zoology	Acting as Research supervisor.3 Ph.D., and 3 M.Phil degrees were awarded			
10	Dr. Y. Dayakar, Reader in Zoology	Acted as Judge in District Educational science Fair		ZPHS, Gudur	13-12-17& 14-12-17
11	Dr. Y. Dayakar, Reader in Zoology	Acted as guide in jury panel - Inspire Manak Science exhibition		Ongole	08-02-18 to 10-02-18
12	Dr. Y. Dayakar, Reader in Zoology	Participated in BOS meeting		DKGDC(W), Nellore	12-06-17

13	Dr. Y. Dayakar, Reader in Zoology	Finalize common time table for virtual classes		DKGDC(W), Nellore	23-10-17
14	Dr. Y. Dayakar, Reader in Zoology	Participated in Recent Advances in comparative Endocrinology		Tanbaram	29-11-17 to 01-12-17
15	Dr. Y. Dayakar, Reader in Zoology	Conducted academic audit		NBKR, Vidya nagar	08-03-18 to 09-03-08

16. Dr. Y. Dayakar, Reader in Zoology participated in Orientation programme at VSU, Nellore on Recent advances and Practical Application at Applied Biological Sciences from 04-08-17 to 11-08-17
17. Dr. Md. Maqsood Ahmed, Lecture in Microbiology attended SAPNET MANA TV , Hyderabad programmes on 06-09-17 and 29-05-17
18. Dr. Md. Maqsood Ahmed, Lecture in Microbiology attended BOS meeting at GDC(Women) , Guntur on 03-04-18
19. Dr. Md. Maqsood Ahmed, Lecture in Microbiology attended BOS meeting at DKGDC(W), Nellore on 06-04-18
20. Sri. E. Kiran Kumar, Lecturer in Library Science Paper views and Vistras of W.S professionals about knowledge management strategies on 07-08-17 and 08-08-17 at Madurai
21. Sri. E. Kiran Kumar, Lecturer in Library Science participated in Refresher course in Research methodology in Social Sciences at SVU, Tirupati on 04-09-17 to 23-09-17
22. Sri. E. Kiran Kumar, Lecturer in Library Science participated in Disaster management and First Aid training programme at SKRGDC, Gudur on 02-11-17 and 04-11-17
23. Sri. E. Kiran Kumar, Lecturer in Library Science, attended DRC seminar on Importance of Political reforms in India at SKRGDC, Gudur on 31-01-18
24. Sri. E. Kiran Kumar, Lecturer in Library Science participated as Chief guest for the functions of world book day celebrations at V.R. College, Nellore on 23-04-18

PUBLICATIONS DURING 2017-18

Sl. No	Title	Author	Publisher	Year
1	Techniques of Inventory Control	Dr.D. Sreenivasa Murthy	ISBN ISSN-2321-1784 International journal in management and Social Science	April-2017
2	Stores management with reference to AP GENCO	Dr.D. Sreenivasa Murthy Dr. CS	ISBN ISSN-2321-1784 International journal in management and Social Science	April-2017
3	Economic & Social Impact of MGNREGS in the rural people of Nellore Dist	Dr.D. Sreenivasa Murthy Dr. CS Sukumar Reddy	ISSN-2349/705X International Research journal of Commerce and Law	April-2017
4	Issues and Challenges in e-banking in Andhra	Dr.D. Sreenivasa Murthy Dr. CS Sukumar Reddy	ISSN-2394/5702 International journal in Commerce, I.T and Social Sciences	April-2017
5	International Journal of Fisheries & Aquatic Studies	Dr. Y. Dayakar, Reader in Zoology	E ISSN No:2347-5129 P ISSN No:2394-0506	
6	Isolation a characterization of Probiotic bacteria from the soil samples of the coastal areas of (Gudur division, Nellore Dt) for utilization of shrimp farming	Dr. Y. Dayakar, Reader in Zoology		
7	Studies on Antioxidant Response immune efficiency and disease compatability of the marine shrimp Litopenaeus vannamei fed with the probiotic Lactobacillus species isolated from the cultured ponds	Dr. Y. Dayakar, Reader in Zoology	ISSN : 0976-3031	
8	Seminar on Innovations, entrepreneurship- A pathway for sustainable development of India, Subject :- National skill development corporation in enhancing the skilled work force at MVS Govt. Arts & Science college(A), Mahabubnagar on 4 th ,5 th Jan 2018	Sri. M.V. Rama Mohan Rao, Lecturer in Economics,		04-01-2018
9	Globalization strategy towards Women's Empowerment	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Paramount Publishers, Hyderabad ISBN No:978-93-85-101-15-1	September, 2016
10	Inclusive growth through MGNREGA	Sri. M.V. Rama Mohan Rao, Lecturer in Economics	Paramount Publishers, Hyderabad ISBN No:978-93-5254-262-8	2016

PART - B

ANNEXURE- iii

7.3 Best Practices of the institution

Best Practice –I

Title : - Financial support by Alumni for admission of the students

Goal : - To encourage the students for joining in the Government degree college

The Context : - As the student strength is dwindling due to competition from various private colleges and engineering colleges. Most of the students who are willing to study are not able to pay their fees due to their financial conditions and resulting into drop outs after plus two. So, the Alumni of the college has decided to support the students financially who are willing to study by paying fees for admissions.

The Practice : - Every year all first year students University fees @ Rs. 970/- Per student is paid by Alumni Association

Evidence of success :- During the academic year 54 students are benefitted from this activity

Contact details

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